

## Committee Chair - Organizational

### Minutes

11/01/09

05:30:00 PM

Scout Hut

MEETING CALLED BY	Chris Combs, Committee Chair
TYPE OF MEETING	Informal/housekeeping/structural & organizational
FACILITATOR	Chris Combs, Committee Chair
NOTE TAKER	Melinda Theofanous, Secretary
TIMEKEEPER	Melinda Theofanous, Secretary
ATTENDEES	Dana Knight, Chris Combs, Melinda Theofanous, John McKinney, Jim Carroll, Sherree Warga, Matt Mills, Millie Howard, Vicki Johnson

## Agenda topics

15 Minutes

General

Melinda Theofanous, Secretary

DISCUSSION	Reviewing October Minutes/ Discussion for Agenda	
<p>Mock up for November Pack Meeting Presented for Review</p> <p><b>Discussion:</b> Dana Knight did not like some of the format in the agenda. Since the Committee Leader, Denise Farias, was away on a family emergency, Melinda Theofanous agreed to get with Dana to discuss possible changes.</p>		
CONCLUSIONS	Need more work on Agendas and need to be present at agenda meetings.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
November Pack Meeting Agenda Review	Melinda Theofanous	ASAP

5 Minutes

Concerns with Ass't Cubmasters

Sherree Warga, Treasurer

DISCUSSION	Lack of involvement and communication from two of the Assistant Cubmasters	
<p>Sherree presented to the meeting her concern over the lack of participation from two of Dana's cubmasters, Jeremy Johnson and George "Theo" Theofanous. We discussed the possibility of lack of communication to them. Dana stated he would contact each of them to find out their interest level. We discussed a possible need to have more assistants to cover everything the Cubmaster needs help with. Matt Mills is not available and has advised Dana and the committee of his school schedule until the first of the year. Matt, however, is very involved with the Pack in many other ways.</p> <p>Candle Sales are under way. Sherree requested 100% of our proceeds be returned to the boys. The Committee agreed.</p> <p>Sherree gave a quick overview of the pack's financial situation. We currently have roughly \$20,000 in the accounts – this is all encompassing meaning the scout accounts are included. Out of this money, we must pay recharter and popcorn.</p>		
CONCLUSIONS	The Cubmaster needs more help from the assistants than is currently given.	

Candle Sales deadline is 11/14/09		
Financial situation is on track for this time of year.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make contact via phone to Theo & Jeremy	Dana Knight	ASAP

**5 Minutes**

**March Camping Trip**

**Jim Carroll, WEBII Ass't Den Leader**

DISCUSSION	Long Point Park Camping	
<p>Due to scheduling error from Moss Park, there was a need to find another camping location. Long Point Park was chosen due to availability and proximity.          *****Side Note/not discussed at meeting***** After the Akela Meeting, it was discovered by Dana Knight, Long Point Park does not have facilities on the "Scout Island" so we cannot camp there. Another location is being reviewed.</p>		
CONCLUSIONS	Another Camp site must be chosen	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Camp Site for March Camping	John McKinney & Jim Carroll	ASAP

**10 Minutes**

**Den Maximums**

**John McKinney, Bear 2 Den Leader**

DISCUSSION	John requested information regarding maximum number of scouts per den.	
<p>It was discussed without an Assistant Den Leader, the effectiveness can diminish the larger the Den becomes. However, there are no maximums and it is strongly encouraged to find an assistant Den Leader to assist during meetings.          John requested Akela Meeting start time be pushed back to 6:30 PM. All Agreed to the time change.</p> <p>John also wanted to discuss Fun with Son and wanted us to remind everyone to register online. The cost of Camp La No Che is solely the responsibility of the Scout Family and has to be paid at time of registration</p>		
CONCLUSIONS	Seeking and recruiting Assistant Den Leaders or Parent Volunteers is the most effective way for a successful den meeting. Camp La No Che Deadline quickly approaching. Matt Mills to get in touch with All Den Leaders to remind them to discuss this with their Den Family immediately.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact each Den Leader as a reminder for Camp La No Che	Matt Mills	ASAP

**5 Minutes**

**Grubmaster information**

**Vickie Johnson, Grubmaster**

DISCUSSION	Inquired about equipment for cooking during camp outs. Dana Knight to discuss separately with Vickie. She also wanted to know how she purchases the food. Discussion regarding logistics ensued. Millie Howard to partner with Vickie in purchasing.	
CONCLUSIONS	None	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**10 minutes**

**December Pack Mtg & Feb Fun Day Matt Mills, Assistant Cubmaster**

DISCUSSION	Holiday party in lieu of pack meeting/Scheduling for Pack Fun day in February	
	Discussion regarding type of holiday party, feasibility, logistics. It was determined to have festivities with light pot luck having fellowship and fun with our Scouts and families. Pack Fun Day preparations were presented for February 6 <sup>th</sup> .	
CONCLUSIONS	Holiday party preparations and Pack Fun Day preparations need to begin right away.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Draft of Pot Luck Sign up for Holiday Party	Sherree Warga	11/17/09
Draft of Pack Fun Day Acitivites	John McKinney	12/06/09
MEETING ADJOURNED	CHRIS COMBS	06:45:00 PM